

STAGE 2/3 Certified Professional Soil Scientist Accreditation Application Form



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Certified Professional Soil Scientist Stage 2/3 Application Instructions

CHECKLIST

- Register and pay online for CPSS accreditation
[Payment Link](#)
- Complete and email the CPSS application form to ASSSI federal office
office@soilscienceaustralia.org
- Scan and email documentary evidence of your academic qualifications to either
office@soilscienceaustralia.org
- Email your CV and Publications List to the ASSSI federal office
office@soilscienceaustralia.org
- Complete and email the 2011 Ongoing Professional Development diary to the ASSSI federal office
office@soilscienceaustralia.org
- Advise your referees that the ASSSI federal office will be contacting them about your CPSS application

Apply and pay online for CPSS accreditation at www.soilscienceaustralia.com on the Payments page. You must be a financial member of the Society to apply for CPSS accreditation.

Complete this form indicating if you are applying for Stage 2 or Stage 3 accreditation.

CPSS Stage Two recognises a person as an Experienced Professional, who is competent at unsupervised professional work. In general terms this can be defined as mid career.

CPSS Stage Three recognises a person as Leading Professional Soil Scientist, who is capable of mature and autonomous work. In general terms this can be defined as a more senior operator or a specialist with a PhD and experience in a relevant field.

Fax or post a photocopy of the educational qualifications listed in your application form to the ASSSI Federal Office.

Email your Curriculum Vitae and Publications List to the ASSSI Federal Office. If your CV does not contain sufficient information on your career as a soil scientist, you will be required to complete the Application Form for Stage 1 Certified Professional Soil Scientists. It is expected that the CV of an experienced soil scientist will provide evidence of a range of skills such as those described in the Standards for Professionals in Soil Science. The Standards are published on the society website.

Complete and forward to the ASSSI Federal Office the current year Ongoing Professional Development (OPD) diary providing evidence of the ongoing professional development you have undertaken between January 1 and December 31 in the previous year. Stage 2 CPSS are required to undertake OPD in three of the five core capabilities and Stage 3 CPSS are required to undertake OPD in four of the five capabilities. OPD diaries can be obtained from the CPSS Downloads page on the society web site. The supplied OPD Diary, in Excel spreadsheet format, is the prescribed format and must be used.

CPSS accreditation will be awarded after your application has been assessed, your CPSS Stage determined and your OPD Diary has had 50 hours approved by the CPSS Accreditation Board. Accredited CPSSs are provided with the CPSS certificate and seal, the CPSS electronic seal for use on reports and correspondence and recognised on the CPSS Accredited List and Registers of Expertise.

To maintain your CPSS accreditation in following years an OPD diary must be submitted annually and have 50 hours of OPD approved by the CPSS Accreditation Board and the accreditation fee paid.



Certified Professional Soil Scientist Stage 2/3 Application Form

I hereby apply for accreditation as a Stage CPSS under the Certified Professional Soil Scientist accreditation scheme. I agree to be bound by, and conform to, the Rules and By-Laws of the Australian Society of Soil Science Inc. I solemnly declare that;

- all information I have submitted is a true and fair representation of my recent responsibilities, my qualifications and my experience;
- I will adhere to the ASSSI Code of Ethics;
- I will submit an annual Ongoing Professional Development diary; and
- furnish any other information the Accreditation Board may request from me.

I agree that this electronic CPSS Application has the same authority as a printed and signed CPSS Application.

Section A: Personal Details

ASSSI Membership Number:

AO

Title: Mr / Mrs / Ms / Dr / Assoc. Prof. / Prof.

Surname:

First name and initial

Section B: Professional Qualifications

Professional Qualifications. Please list in chronological order. Please post a photocopy of each qualification listed below to the ASSSI Federal Office as documentary evidence of your qualification.

Year conferred	Qualification	Educational organisation	Soil Science subjects studied

Section C: Referees

Provide contact details for three referees. The preference is for the referees to be Certified Professional Soil Scientists with a maximum of one referee from your work place. The ASSSI federal office will forward your referees a Referee Report Form.

1. Name (including title, first name and surname)

Job title and Organisation

Telephone (Business Hours) Email

2. Name (including title, first name and surname)

Job title and Organisation

Telephone (Business Hours) Email

3. Name (including title, first name and surname)

Job title and Organisation

Telephone (Business Hours) Email

Section D: Payment

CPSS accreditation is valid for each calendar year commencing January 1 and concluding December 31. The 2011 application fee (\$165) and the annual payment (\$330) should be paid via the society web site www.asssi.asn.au prior to submitting the application form.

Section E: CPSS Web Register of expertise and CPSS Profile

Please provide text for your CPSS Profile page. CPSS profiles can be viewed by using the Locate a Certified Professional Soil Scientists link on the Society web site ([Link here](#)) and searching using Any State/Territory and leaving the surname and specific world search fields blank.

Please list up to six areas that you consider yourself to hold expertise in

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Please list any accreditation you currently hold.