

# STUDENT ASSOCIATE Certified Professional Soil Scientist Accreditation Application Form



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ABN 96 080 783 106



# Certified Professional Soil Scientist Student Associate Application Instructions

## CHECKLIST

- Register and pay online for CPSS accreditation [Payment Link](#)
- Complete and email the CPSS Student Associate application form to ASSSI federal office
- Email your academic record or progress report to the ASSSI federal office
- Complete and email the CPSS Student Associate Ongoing Professional Development (OPD) diary to the ASSSI federal office
- Advise your referees that the ASSSI federal office will be contacting them about your CPSS application

Pay online for CPSS accreditation at [www.soilscienceaustralia.org](http://www.soilscienceaustralia.org) using the CPSS Application fee and annual accreditation payment link via the Payments tab and Subscriptions link.

Next complete this form. Note that CPSS Student Associate is restricted to full time students studying soil subjects at a tertiary institute in Australia.

Email either your academic record or progress report to the ASSSI Federal Office, [office@soilscienceaustralia.org](mailto:office@soilscienceaustralia.org)

Complete and forward to the ASSSI Federal Office the current year Student Associate Ongoing Professional Development (OPD) diary providing details of the study you have undertaken between January 1 and December 31 of the previous year.

OPD diaries can be obtained from the CPSS Downloads page on the society web site. The supplied OPD Diary, in Excel spreadsheet format, is the prescribed format and must be used.

CPSS accreditation will be awarded after your application has been assessed and your OPD Diary has been approved by the CPSS Accreditation Board. Accredited CPSSs are provided with the CPSS certificate and seal, the CPSS electronic seal for use on reports and correspondence and recognised as a CPSS Student Associate on the Society web site.

To maintain your CPSS accreditation in following years an OPD diary must be submitted annually and have 50 hours of OPD approved by the CPSS Accreditation Board and the accreditation fee paid.

### Costs of CPSS Associate accreditation

Application fee	\$22.00*
Annual accreditation fee	\$22.00

\* note that the application fee is a one-off fee



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## Section D: Referees

Provide contact details of your three referees. Where possible include at least one Certified Professional Soil Scientist as a referee and at least two referees from your tertiary institution (Lecturer or Faculty Dean). The ASSSI federal office will contact your referees to confirm your status as a student.

**1. Name** (including title, first name and surname) \_\_\_\_\_

Job title and Organisation \_\_\_\_\_

Telephone (Business Hours) (0\_\_ ) \_\_\_\_\_ Email \_\_\_\_\_

**2. Name** (including title, first name and surname) \_\_\_\_\_

Job title and Organisation \_\_\_\_\_

Telephone (Business Hours) (0\_\_ ) \_\_\_\_\_ Email \_\_\_\_\_

**3. Name** (including title, first name and surname) \_\_\_\_\_

Job title and Organisation \_\_\_\_\_

Telephone (Business Hours) (0\_\_ ) \_\_\_\_\_ Email \_\_\_\_\_

## Section E: Payment

CPSS accreditation is valid for each calendar year commencing January 1 and concluding December 31. The application fee (\$22) and the annual payment (\$22) should be paid via the society web site [www.soilscienceaustralia.org](http://www.soilscienceaustralia.org) prior to submitting the application form. After accreditation is achieved (50 hours approved in the Ongoing Professional Development diary) a CPSS certificate and seal, indicating the Associate Certified Professional Soil Scientist status, will be forwarded and the Society web site will include your details on the CPSS register.