

STAGE 1/2/3 Certified Professional Soil Scientist Accreditation Re-admission Form



Australian Society of Soil Science Inc
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ABN 96 080 783 106



Certified Professional Soil Scientist Stage 1/2/3 Re-admission Form Instructions

CHECKLIST

- Register and pay online for CPSS accreditation at www.asssi.asn.au
- Complete and email the CPSS Re-admission form to ASSSI federal office office@asssi.asn.au
- Fax or post documentary evidence of your previous CPSS accreditation and academic qualifications to either fax number 03 5635 2139 or postal address ASSSI PO Box 1349 Warragula VIC 3820
- Email your CV and Publications List to the ASSSI federal office office@asssi.asn.au
- Complete and email the current Ongoing Professional Development diary to the ASSSI federal office office@asssi.asn.au
- Advise your referees that the ASSSI federal office will be contacting them about your CPSS application

Apply and pay online for CPSS accreditation at www.asssi.asn.au using the CPSS Application fee and annual accreditation payment link via the members only CPSS Downloads page. When completing the online form applicants will need to select up to six areas in which they consider themselves expert for The CPSS Registers of Expertise.

Complete this form indicating if you are applying for Stage 1, 2 or Stage 3 accreditation.

Fax or post a photocopy of your previous CPSS accreditation and the educational qualifications listed in your application form to the ASSSI Federal Office.

Email your Curriculum Vitae, and a Publications List if available, to the ASSSI Federal Office. If your CV does not contain sufficient information on your career as a soil scientist, you will be required to complete the Application Form for Stage 1 Certified Professional Soil Scientists. It is expected that the CV of an experienced soil scientist will provide evidence of a range of skills such as those described in the Standards for Professionals in Soil Science. The Standards are published on the society website.

Complete and forward to the ASSSI Federal Office the current Ongoing Professional Development (OPD) diary providing evidence of the ongoing professional development you have undertaken between January 1 and December 31 in the previous year. Stage 1 CPSS are required to undertake OPD in a minimum of two of the five core capabilities, Stage 2 in three of the five core capabilities and Stage 3 CPSS in four of the five core capabilities. OPD diaries can be obtained from the CPSS Downloads page on the society web site. The supplied OPD Diary, in Excel spreadsheet format, is the prescribed format and must be used.

CPSS accreditation will be awarded after your application has been assessed, your CPSS Stage determined and your OPD Diary has had 50 hours approved by the CPSS Accreditation Board. Accredited CPSSs are provided with the CPSS certificate and seal, the CPSS electronic seal for use on reports and correspondence and listed on the CPSS Accredited List and Registers of Expertise.

To maintain your CPSS accreditation in following years an OPD diary must be submitted annually and have 50 hours of OPD approved by the CPSS Accreditation Board and the accreditation fee paid.



Certified Professional Soil Scientist Stage 1/2/3 Re-admission Form

I hereby re-apply for accreditation as a Stage CPSS under the Certified Professional Soil Scientist accreditation scheme; I previously held Stage CPSS accreditation in year _____. I agree to be bound by, and conform to, the Rules and By-Laws of the Australian Society of Soil Science Inc. I solemnly declare that;

- all information I have submitted is a true and fair representation of my recent responsibilities, my qualifications and my experience;
- I will adhere to the ASSSI Code of Ethics;
- I will submit an annual Ongoing Professional Development diary; and
- Furnish any other information the Accreditation Board may request from me.

I agree that this electronic CPSS Application has the same authority as a printed and signed CPSS Application.

Section A: Personal Details

ASSSI Membership Number:

AO

Title: Mr / Mrs / Ms / Dr / Assoc. Prof. / Prof.

Surname:

First name and initial

Section B: Professional Qualifications

Professional Qualifications. Please list in chronological order. Please fax or post a photocopy of each qualification listed below to the ASSSI Federal Office as documentary evidence of your qualification.

Year conferred	Qualification	Educational organisation	Soil Science subjects studied

Section C: Referees

Provide contact details for three referees. Where possible include one referee with Certified Professional Soil Scientist accreditation and limit the referee from your work place to one.

1. Name (including title, first name and surname) _____
Job title and organisation _____
Telephone (Business Hours) (0__) _____ Email _____
2. Name (including title, first name and surname) _____
Job title and organisation _____
Telephone (Business Hours) (0__) _____ Email _____
3. Name (including title, first name and surname) _____
Job title and organisation _____
Telephone (Business Hours) (0__) _____ Email _____

Section D: Payment

CPSS accreditation is valid for each calendar year commencing January 1 and concluding December 31. The annual payment (\$330) should be paid via the society web site www.asssi.asn.au prior to submitting this application form.

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Email: office@asssi.asn.au Web: www.asssi.asn.au ABN 96 0800783 106